



## **COVID-19 Policy for Equipment Shipment and Receipt**

This **COVID-19 policy** outlines expectations for **Equipment Shipment and Receipt** until further notice. These expectations are in addition to those contained in the **COVID-19 Policy for all Team Members** and the **COVID-19 Policy for Supplier Partners**. We are following the direction of the local, state, and federal government, and monitoring the external situation. We will adjust our actions and policies as required.

### **Shipment from Wiese Location**

**(For example, sending out rental equipment from a Wiese facility.)**

- Driver to remain outside Wiese building and maintain social distance as described in the COVID-19 Policy for all Team Members or the COVID-19 Policy for Supplier Partners (as applicable).
- Prior to securing equipment on truck, Wiese Team Member must wash hands or apply hand sanitizer (of at least 60% alcohol) and put on Nitrile gloves. Avoid coughing onto gloved hand. If this does occur, Team Member must wash hands and change gloves.
- Wiese Team Member must clean and disinfect all equipment using an EPA-registered disinfectant. Be sure to clean frequently touched areas such as the steering wheel, finger controls, and grab bars.
- Upon exiting cab of truck at external location, driver to wear safety glasses, apply hand sanitizer (of at least 60% alcohol), and apply nitrile gloves.
- If driver operates equipment while unloading at the external location, driver must clean and disinfect all equipment using an EPA-registered disinfectant. Be sure to clean frequently touched areas such as the steering wheel, finger controls, and grab bars.
- After the equipment has been unloaded, driver must dispose of nitrile gloves, disinfectants, and other hygienic cleansers, and apply hand sanitizer (of at least 60% alcohol) before entering cab.

### **Pickup from External / Customer Location**

**(For example, picking up rental equipment from a customer facility.)**

- Driver to remain outdoors and should not enter customer facility except as business critical.
- Maintain social distance as described in the COVID-19 Policy for all Team Members or the COVID-19 Policy for Supplier Partners (as applicable).
- Upon exiting cab of truck at external location, driver to wear safety glasses, apply hand sanitizer (of at least 60% alcohol), and apply nitrile gloves.
- Driver must clean and disinfect all equipment using an EPA-registered disinfectant before operating. Be sure to clean frequently touched areas such as the steering wheel, finger controls, and grab bars.

- After securing load, dispose of nitrile gloves, disinfectants, and other hygienic cleansers in a plastic bag. No trash is to be left at customer location.
- Before entering truck cab, driver must apply hand sanitizer (of at least 60% alcohol).
- Driver to remain outside Wiese building upon arrival and maintain social distance as described in the COVID-19 Policy for all Team Members or COVID-19 Policy for Supplier Partners (as applicable).

## **Receipt from External / Customer Location**

**(For example, new equipment arriving from factory or rental equipment arriving from a customer location.)**

- Driver to remain outside Wiese building.
- Maintain social distance as described in the COVID-19 Policy for all Team Members or COVID-19 Policy for Supplier Partners (as applicable).
- Prior to removing equipment from truck, Wiese Team Member must wash hands or apply hand sanitizer (of at least 60% alcohol) and put on Nitrile gloves. Avoid coughing onto gloved hand. If this does occur, Team Member must wash hands and change gloves.
- Immediately after unloading equipment, Wiese Team Member must clean and disinfect all equipment using an EPA-registered disinfectant. Be sure to clean frequently touched areas such as the steering wheel, finger controls, and grab bars. Complete cleaning and disinfecting before moving equipment inside a building or to a storage location.
- After cleaning and disinfecting the equipment, driver must dispose of nitrile gloves, disinfectants, and other hygienic cleansers in a plastic bag and either wash hands or apply hand sanitizer (of at least 60% alcohol).

Last updated: April 10, 2020